

St Mary's C.E. primary, Dilwyn

Annual Report on Safeguarding & Child protection (2016-2017)



This report is for the governors to monitor compliance with our duties in safeguarding children under the Education Act 2002 Section 175. See also the statutory guidance 'Keeping children safe in education' (2016) & CME Guidance 5th September 2016.

Designated Safeguarding Lead: Peter Kyles (Principal)

Deputy Designated Safeguarding Lead: Sally Kyles

Lead Safeguarding Governor: Madeleine Spinks, deputised by Louise Lewis.

1. Summary of safeguarding training undertaken by school staff

- *Designated leads* undertake specialist training every 2 years.
- *Teaching, non-teaching staff and governors* should have universal training updated every 3 years.
- At least one person on any *recruitment panel* should have recent Safer Recruitment training.
- *Other training in 2015-16:* Prevent & channel awareness (December 2015 by DfE advisor). January inset on 'keeping children safe in digital world' (online) including quiz of staff. Routers blocking potentially dangerous sites (suggested at October school leadership conference).

| Safeguarding training | Number | Date | Level | Course Provider |
|---|--------|---|--|------------------------------|
| Designated Safeguarding Lead (PK), designated lead for education of looked after children | 1 | May 2015 Sept 2015 Nov 2016 | Specialist LAC/Fostering | CSO Red Kite Fostering |
| Deputy DSL (SK) S Eckley K Goad (due June 2018) | 1 | 24 th Sept 2015 4 th Oct 2017 4 th Oct 2017 June 2016 | Specialist Summer term session updates | CSO PK |
| Nominated Safeguarding Governor | 1 | April 2017 March 2015 | Specialist, Safer recruitment | CSO HSCB |
| Other lead teachers | 2 | See Above KG,SE | Specialist Summer term session updates | CSO PK |

| | | | | |
|--------------------------------------|----|--------------------------|---------------------------------|--------------------|
| Other teachers & teaching assistants | 7 | 9 th May 1017 | Universal | CSO |
| Administrative staff | 1 | 9 th May 1017 | Universal | CSO |
| Caretaking and cleaning staff | 2 | 2015, 2016 | Universal | CSO |
| Governing Body | 10 | 9 th May 1017 | Universal | CSO, internal (LL) |
| Deputy lead safeguarding governor LL | 1 | April 2017 June 2015 | Specialist Safer recruitment | CSO |

2. Safeguarding induction of new staff, and safeguarding policies and procedures

Key policies in purple folder in each classroom include: safeguarding and child protection (alongside copies of statutory guidance Keeping children safe in education), staff code of conduct, whistle-blowing policy, behaviour, special education needs and assessment.

Policies and other documents relating to safeguarding:

| Safeguarding policies and procedures | Last review date | Next review date |
|--|------------------|------------------|
| Administering medicines & first aid | Jun-16 | Jun-18 |
| Attendance (To cover changes in legislation) | Jan 2017 | Jan-19 |
| Behaviour & anti-bullying | Jun-16 | Sep-18 |
| Complaints | Mar-16 | Mar-19 |
| Equality of opportunity | 2014 | 2016 |
| Exclusion | 2013 | 2016 |
| Health and safety | Jun-17 | Jun-18 |
| Prevent Strategy | Dec-15 | |
| Relationships & sex education | June-16 | Sept-18 |
| Safeguarding & Child protection (<i>including management of allegations</i>) | Jun-15 | Sept-16 |
| Safer recruitment | Jun-15 | Jun-17 |
| Staff code of conduct | Oct-15 | Oct-17 |
| Whistle blowing | Oct-15 | Oct-17 |

3. **Is a record maintained to evidence that all staff/volunteers have access to the above?** Yes, see purple folders in each classroom and Single Central Record
Who is responsible for maintaining that record? Peter Kyles
4. **Has a Safeguarding Children Annual Checklist been completed this year?**
Yes, January 2016 & submitted to the Herefordshire Safeguarding Children Board. Signed by Peter Kyles and Madeleine Spinks
5. **Is safeguarding a standing agenda item at all governing body meetings?** Yes

INDIVIDUAL CASEWORK SAFEGUARDING ISSUES:

Due to the sensitive nature of safeguarding information it is essential to maintain confidentiality, as the information shared in this report could lead to the identification of individuals. Governors should not have information about individual safeguarding cases, unless fulfilling disciplinary functions therefore names and specific circumstances cannot be shared.

6. **Number of families about whom information was shared with other agencies about safeguarding (via phone or at strategy meetings with MASH):** 2
7. **Number of assessments under the Common Assessment Framework undertaken:** 0
8. **Number of referrals made to MASH:** 0
9. **Total number of pupils for whom there is a Child Protection Plan throughout the academic year:** 0
10. **Total number of Children Looked After on roll throughout the academic year:**
3 adopted from care, 3 under family guardianship (SGO)
11. **Number of allegations made against staff:** 0
12. **Other comments on safeguarding in school:**
The views of year 5 & 6 pupils on safety (particularly online) were sought in an anonymous survey and results discussed with them, and shared with all parents and governors (spring term 2016). The views of parents and carers was sought including safety of pupils (no issues raised April 2017).

Safeguarding Ofsted April 2017

- The arrangements for safeguarding are effective.
- The shortcomings in aspects of the school's procedures identified at the time of the previous inspection have now been rectified in full. Staff training is fully up to date and the school leadership routinely checks that staff know what to do should they have a concern. Just recently, for example, staff completed a safeguarding questionnaire so that leaders could evaluate the extent of their knowledge.
- Staff and governors also take steps to check pupils' understanding of how to stay safe in different situations. Parents are kept informed about the school's work to promote safety messages and are advised about the sort of risks that pupils can encounter when using the internet. During this inspection, parents expressed high levels of confidence in the school's work to keep their children safe. Governors make sure that safeguarding and safety matters are standing items on the agenda of each full governors' meeting. Safer recruitment procedures operate correctly and the single central record of checks on staff suitability to work with children is complete and up to date.

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Teaching Pupils

- Staff teach pupils about the risks they can face, both now and in the future, and how to manage these. For example, pupils recently completed a questionnaire about internet safety. Staff analysed their responses and used this information to provide informed guidance about what to do and how to stay safe in different online situations. Pupils get regular reminders about road safety, and important health and safety messages are woven into the school's curriculum

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Approved by: Madeleine Spinks (Chair of Governors)

Person Responsible: Peter Kyles (Principal)

Reviewed as required by statutory guidance or by June 2017