

St Mary's C.E. primary, Dilwyn

# Report on Safeguarding & Child protection (October 2019)



*This report is for the governors to monitor compliance with our duties in safeguarding children under the Education Act 2002 Section 175. See also the statutory guidance 'Keeping children safe in education' (2019) & Working together to safeguard children .*

**Designated Safeguarding Lead:** Peter Kyles (Principal)

**Deputy Designated Safeguarding Lead:** Simone Eckley, Kate Goad, Sally Kyles

**Lead Safeguarding Governor:** Madeleine Spinks, deputised by Louise Lewis.

## 1. Summary of safeguarding training undertaken by school staff

- *Designated lead* undertakes specialist training every 2 years.
- *Teaching, non-teaching staff and governors* have universal training updated every 2-3 years and staff inset annually.
- At least one person on any *recruitment panel* has Safer Recruitment training (not currently required to be updated).
- *Other training in 2018-19:* Staff inset training & quiz September 2019 (focus on disclosure).

Safeguarding training	#	Date	Level	Course Provider
Designated Safeguarding Lead (PK)	1	14 <sup>th</sup> Nov 2018	Refresher DSL	Create Safer Organisations (CSO)
Designated lead for LAC education (PK)		January 2019	LAC/Fostering	Red Kite Fostering
Deputy DSLs: SK SE, CS	3	14 <sup>th</sup> Nov 2018 31 <sup>st</sup> Jan 2018 To be arranged	Refresher DSL Safeguarding in Education	CSO
Nominated Safeguarding Governor Louise Lewis	1	May 2019 June 2019	Safeguarding in Education, Safer recruitment	CSO, The Key safeguarding centre

Teachers & teaching assistants	7	7th May 2019 7th Sept 2019	Safeguarding in Education, Inset KCSE 2019 Disclosure	CSO, The Key's safeguarding Training Centre
Administrative staff	1	7th May 2019	Safeguarding in Education	CSO
Caretaking and cleaning staff	2	7th May 2019	Safeguarding in Education	CSO
Governing Body	9	7th May 2019 (5)	Safeguarding in Education	CSO & via employers (Diocese, LA)
Deputy lead safeguarding governor LL	1	May 2019 2015	Specialist Safer recruitment	CSO

## 2. Safeguarding induction of new staff, and safeguarding policies and procedures

*Key policies on the website:* safeguarding and child protection (alongside copies of statutory guidance Keeping children safe in education), staff code of conduct, whistle-blowing policy, behaviour, special education needs and assessment.

### *Policies and other documents relating to safeguarding:*

Safeguarding policies and procedures	Last review date	Next review date
Medicine Management policy	2016	2019
Attendance (To cover changes in legislation)	Jan-19	
Behaviour & anti-bullying	Sept 2018	Sept 2020
Complaints	Mar-19	May 2022
Equality of opportunity	Sept 2018	Sept 2022
Exclusion	June 2018	July 2021
Health and safety (including first aid)	Dec 2017	Jan 2020
Prevent Strategy	Dec 2015	
Relationships & sex education	Sept-18	Sept 2020
Safeguarding & Child protection ( <i>including management of allegations against staff</i> )	Oct 2018	Oct 2019
Safer recruitment	Jun-15	2017
Staff code of conduct	Oct-17	Oct-19
Whistle blowing	Oct-17	Oct-19

3. Is a record maintained to evidence that all staff/volunteers have access to the above? Yes, see purple folders in each classroom and Single Central Record

Who is responsible for maintaining that record? Peter Kyles

4. Has a Safeguarding Children Annual Checklist been completed this year? Yes, submitted online to Herefordshire Council Nov 2018 by Madeleine Spinks.

5. Is safeguarding a standing agenda item at all governing body meetings? Yes

6. Is the Single Central Register up to date? Yes, checked September 2019

### **INDIVIDUAL CASEWORK SAFEGUARDING ISSUES:**

*Due to the sensitive nature of safeguarding information it is essential to maintain confidentiality, as the information shared in this report could lead to the identification of individuals. Governors should not have information about individual safeguarding cases, unless fulfilling disciplinary functions therefore names and specific circumstances cannot be shared.*

#### **7. Vulnerable pupils:**

	Number
Looked After Children (LAC)	1 adopted from care
Children with an education, health & care plan (EHC), statement of SEND	0 although an application is currently being made for one pupil.

#### **8. Attendance:**

	Number
Fixed-term exclusions	1 (3 days)
Permanent exclusions	0
Attendance rate	97.06% (Excluding Flexi) 97.36 (Pupil Premium)
Number of persistently absent children (below 90% attendance)	1 (+2 flexi-schooled so attendance = 60%)

9. Number of families about whom information was shared with other agencies about safeguarding (via phone or at strategy meetings with MASH): 4

10. Number of assessments under the Early Intervention/CAF undertaken: 0

#### 11. Referrals and incidents

	Number
Allegations made against staff	<i>1 made not confirmed after investigation and governors code of conduct review</i>
Child protection referrals	<i>2</i>
Reported bullying incidents	<i>2 in school, pupils now at high school</i>
Reported online safety incidents	<i>2</i>
Reported racist incidents	<i>1, pupils now at high school</i>
Number of extremist concerns	<i>0</i>
Number of female genital mutilation concerns	<i>0</i>
Number of forced marriage concerns	<i>0</i>

#### 12. Areas to develop:

- Seek the views of pupils on safety (particularly online) as was last done in 2018. The views of parents and carers were sought including safety of pupils (no issues raised in the survey in 2019). (PK)
- Update outstanding DBS checks - consider doing ourselves via an online system e.g. Hoople or Capita rather than the Diocese (ES and JG).
- Continue to flag up issues of other schools not sharing information sufficiently to MASH and the LA (e.g. Leominster, Lucton) (PK and MS).

#### Safeguarding Ofsted April 2017

- The arrangements for safeguarding are effective.
- The shortcomings in aspects of the school's procedures identified at the time of the previous inspection have now been rectified in full. Staff training is fully up to date and the school leadership routinely checks that staff know what to do should they have a concern. Just recently, for example, staff completed a safeguarding questionnaire so that leaders could evaluate the extent of their

knowledge.

- Staff and governors also take steps to check pupils' understanding of how to stay safe in different situations. Parents are kept informed about the school's work to promote safety messages and are advised about the sort of risks that pupils can encounter when using the internet. During this inspection, parents expressed high levels of confidence in the school's work to keep their children safe. Governors make sure that safeguarding and safety matters are standing items on the agenda of each full governors' meeting. Safer recruitment procedures operate correctly and the single central record of checks on staff suitability to work with children is complete and up to date.

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### Teaching Pupils

- Staff teach pupils about the risks they can face, both now and in the future, and how to manage these. For example, pupils recently completed a questionnaire about internet safety. Staff analysed their responses and used this information to provide informed guidance about what to do and how to stay safe in different online situations. Pupils get regular reminders about road safety, and important health and safety messages are woven into the school's curriculum

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Approved by: Madeleine Spinks (Chair of Governors)

Person Responsible: Peter Kyles (Principal)

Reviewed by full governing body: October 2019