

First Aid



St Mary's Church of England Primary School
Established 1845

Principles

- Whenever an accident or injury occurs, a member of staff trained in first aid should be called immediately.

First Aiders - Teaching Staff
J.Clarke
S.Kyles
P.Kyles

- The person dealing with an accident/injury must ensure that not only the injured person is correctly dealt with, but that the carer protects him or herself against personal injury or illness as well. **Protective gloves should always be worn if there has been a spillage of body fluids;** these may be found in the First Aid box/Kit, as will **'Body Spill Granules'** and **'Biohazard Disposal Kits'**. All waste materials should be double-bagged and then disposed of in the normal waste bins.
- The member of staff on playground duty should have one of the First Aid mini-kits with him/her for use if necessary. If any of the contents are used, the person using them should refill the bag afterwards.
- One of the prepared First Aid kits must always be taken on off-site visits. (A walk in a local area may necessitate only the First Aid mini-kit bag as on playground duty). The staff involved should be aware of any children with possible medical problems, including:
 - all asthmatics
 - diabetics
 - any child with a severe allergy
- **The following cannot be administered to pupils at any time, even if consent has been given: paracetamol or aspirin (in any form), Calpol.**

Accident/Injury Reporting :

All pupil accidents and injuries of a reportable nature should be recorded on an incident report form, which should then be passed to the Principal.

First Aid Kits

1. To take on a school trip:

- 1 x pack of gauze swabs
- 1 x pack of medi preps
- variety of plasters
- 2 x triangular bandages
- micropore tape
- small/medium/large bandages
- safety pins
- Waspeze
- Tweezers
- plastic gloves
- savlon dry
- plasters
- plastic gloves

2. Mini Kits for playground use:

- medi preps (or baby wipes for unbroken skin)
- plastic gloves
- triangular bandage

Date Implemented: 1st January 2013

Approved by: Madeleine Spinks Chair of Governors

Person Responsible: Peter Kyles Principal

Review Date: 1st September 2015