

St Mary's C.E. primary, Dilwyn

# Annual Report on Safeguarding & Child protection (2015-2016)



*This report is for the governors to monitor compliance with our duties in safeguarding children under the Education Act 2002 Section 175. See also the statutory guidance 'Keeping children safe in education' (2015).*

**Designated Safeguarding Lead:** Peter Kyles (Principal)

**Deputy Designated Safeguarding Lead:** Sally Kyles

**Lead Safeguarding Governor:** Madeleine Spinks, deputised by Louise Lewis.

## 1. Summary of safeguarding training undertaken by school staff

- *Designated leads* undertake specialist training every 2 years.
- *Teaching, non-teaching staff and governors* should have universal training updated every 3 years.
- At least one person on any *recruitment panel* should have recent Safer Recruitment training.
- *Other training in 2015-16:* Prevent & channel awareness (December 2015 by DfE advisor). January inset on 'keeping children safe in digital world' (online) including quiz of staff. Routers blocking potentially dangerous sites (suggested at October school leadership conference).

Safeguarding training	Number	Date	Level	Course Provider
Designated Safeguarding Lead (PK), designated lead for education of looked after children	1	May 2015 Sept 2015	Specialist LAC/Fostering	CSO Red Kite Fostering
Deputy DSL (SK)	1	Sept 2015	Specialist Summer term session updates	CSO PK
Nominated Safeguarding Governor	1	May 2015 March 2015	Specialist, Safer recruitment	CSO HSCB
Other lead teachers	2	Sept 2015, June 2016	Specialist Summer term session updates	CSO PK
Other teachers &	7	June & July	Universal (JC has	CSO

teaching assistants		2015	specialist level)	
Administrative staff	1	2015	Universal	CSO
Caretaking and cleaning staff	2	2015, 2016	Universal	CSO
<b>Governing Body</b>	10	June & July 2015	Universal	CSO, internal (LL)
<b>Deputy lead safeguarding governor</b>	1	April 2015 June 2015	Specialist Safer recruitment	CSO

## 2. Safeguarding induction of new staff, and safeguarding policies and procedures

*Key policies in purple folder in each classroom include: safeguarding and child protection (alongside copies of statutory guidance Keeping children safe in education), staff code of conduct, whistle-blowing policy, behaviour, special education needs and assessment.*

*Policies and other documents relating to safeguarding:*

Safeguarding policies and procedures	Last review date	Next review date
Administering medicines & first aid	Jun-16	Jun-18
Attendance	2014	2016
Behaviour & anti-bullying	Jun-16	Sep-18
Complaints	Mar-16	Mar-19
Equality of opportunity	2014	2016
Exclusion	2013	2016
Health and safety	Jun-16	Jun-17
Prevent Strategy	Dec-15	
Relationships & sex education	June-16	Sept-18
Safeguarding & Child protection ( <i>including management of allegations</i> )	Jun-15	Sept-16
Safer recruitment	Jun-15	Jun-17
Staff code of conduct	Oct-15	Oct-17
Whistle blowing	Oct-15	Oct-17

3. **Is a record maintained to evidence that all staff/volunteers have access to the above?** Yes, see purple folders in each classroom and Single Central Record  
**Who is responsible for maintaining that record?** Peter Kyles
4. **Has a Safeguarding Children Annual Checklist been completed this year?**  
Yes, January 2016 & submitted to the Herefordshire Safeguarding Children Board. Signed by Peter Kyles and Madeleine Spinks
5. **Is safeguarding a standing agenda item at all governing body meetings?** Yes

### **INDIVIDUAL CASEWORK SAFEGUARDING ISSUES:**

*Due to the sensitive nature of safeguarding information it is essential to maintain confidentiality, as the information shared in this report could lead to the identification of individuals. Governors should not have information about individual safeguarding cases, unless fulfilling disciplinary functions therefore names and specific circumstances cannot be shared.*

6. **Number of families about whom information was shared with other agencies about safeguarding (via phone or at strategy meetings with MASH):** 3
7. **Number of assessments under the Common Assessment Framework undertaken:** 0
8. **Number of referrals made to MASH:** 0
9. **Total number of pupils for whom there is a Child Protection Plan throughout the academic year:** 0
10. **Total number of Children Looked After on roll throughout the academic year:**  
3 adopted from care, 3 under family guardianship
11. **Number of allegations made against staff:** 0
12. **Other comments on safeguarding in school:**  
The views of year 5 & 6 pupils on safety (particularly online) were sought in an anonymous survey and results discussed with them, and shared with all parents and governors (spring term). The views of parents and carers was sought including safety of pupils (no issues raised). In October, the sharing of information between school and the local authority was discussed by school (MS, PK, JG) and local authority senior leaders (Jo Davidson and Chris Baird), given concerns discussed with Ofsted.

This was followed by a meeting in March, between PK and MS with the MASH manager and lead for education, to discuss details and procedures about appropriate flow of information between school and MASH. Since then, PK is still frustrated with a lack of information flowing from the local authority/MASH. For example, several multi-agency meetings attended with no previous information given on the family/child concerned other than a request to attend and the name. (Not the level of need or previous history to aid preparation before the meeting). School has cooperated with sharing of information between different agencies (social workers, police, other schools) about families in need.

**Signed**      **Madeleine Spinks (Chair of governors)**      **Date: June 2016**