

Document for the Re-opening of St Mary's School (1st Sept 2020)

This Risk Assessment has been produced to minimise the risk of transmission of coronavirus (CORVID 19) in School and inform all stakeholders of our plans.

One Bubble:

There are 11 pupils in the juniors who have siblings in the Infants so it is not possible to keep groups isolated in separate bubbles. This means that if COVID 19 breaches the whole school bubble the school will be closed. Pupils would be quarantined (self-isolate at home for 14 days) and a school deep clean would have to occur after 72 hours.

Possible Challenges	Solutions to minimise RISK
If a child is ill or someone in the home has symptoms	The child and siblings must be kept at home; this will minimise cross infection
Journey to and from school	Inform parents and pupils about the need to recognise social distancing rules during their journey to and from school.
School bus could get cramped and overcrowded	Encourage pupils and parents to avoid using the school bus to and from school if at all possible. Space out pupils as much as possible, putting siblings together.

Possible Challenges	Solutions to minimise RISK
Start of the day procedures	<p>Pupils coming into school: Years R, 1 & 2 via the main gate. Years 3 & 4, via the gate by playgroup and Years 5 & 6 to enter the school via the field/hall gate.</p> <p>Before the bell, younger pupils to be based in the top playground and Y5/6 based in the Wildlife Garden. The lower playground to remain clear as a buffer zone.</p> <p>Hands to be sanitized on school entry. Two sanitizing stations. Entrances will be manned and controlled by staff (this will stop the gathering of pupils and parents on the playground). Parents will not be allowed on the school grounds until the pandemic is over. Temperatures checked and recorded for staff and pupils during registration every day.</p>

Parents congregating at the gate.	Parents reminded of the importance of not congregating at the gate. Social distancing will lower the risk of cross infection spreading into school.
Cloakrooms and Toilets.	Cloakrooms will now be used. Cloakrooms will be Detox sprayed after school. Toilets will be sprayed at break and lunch time. To improve air flow, all doors and windows to remain open as much as possible to increase of air flow.
Close proximity in assemblies	Children to face forwards – cessation of singing. All doors to remain open.
Pupils in classrooms	In the junior classes pupil desks will all face forwards and tables will be spaced out as much as possible. Younger children will be spread out into small groups for play activities. The requirement to do this will be less as the school is one bubble.
Lining-up	Educate pupils about social distancing whenever lining-up is required. After ringing the bell at break times, children directed into school by staff. Hands sanitized before return to classrooms.
Keeping pupils safe at break times.	Hands sanitized. Doors open in all dining areas. At lunchtime extensive use of the outside space. Play equipment regularly sanitized. If wet pupils will be based in own classrooms. Use the field as much as possible
Toilets becoming crowded.	Staff on duty during break times - limit the number of pupils. Dettol spray (All in One) used throughout the day in addition to regular cleaning. In the main building the toilet windows and outer doors to the corridor to remain open.
End of day procedures	Hands sanitized on exit and classes to leave via different exit points to space out families: YR/1/2 –main gate Y3/4 – playgroup gate Y5/6 – field gate Year R to leave at 3.10 and other year groups to leave at 3.15.

	Parents directed to observe social distancing rules when waiting for their child and asked to leave the school area promptly.
--	---

Off-site activities and events	Swimming sessions may be possible when leisure centres reopen and some local visits within the village and around the surrounding area may also be possible if distancing can be observed.
Close proximity of staff and pupils	Maintain the required physical distance when speaking to pupils in the classroom wherever possible. Guide/direct pupils to apply their own first aid if possible. Face shields to be used when in close proximity, for example, when hearing pupils reading.
On a daily basis there are many visitors to school (parents, contractors, educational professionals, medical professionals, etc.)	Limit all but essential visitors to school and do not allow any visitors who are unwell into school. Maintain a virus free zone.

Quality of Education

Possible Challenges	Solutions to compensate for gaps in learning
Compensation for the gaps in pupils' knowledge and skills that have developed following their extended absence from school	<p>Pupils will be assessed during the first few weeks of September. Lead Teachers will conduct the tests in Numeracy & Literacy. NFER baseline assessments for YR will be made during the first half term – S Kyles.</p> <p>Throughout the school the lead teachers will identify knowledge and skills gaps. A timetable of interventions will then be drawn up.</p> <p>Tracking of progress will be monitored and some subjects areas covered within the curriculum may be prioritised.</p>
Ensuring that assessment results are placed on Scholar-Pack Assessment Baselines.	Leaders to ensure that the necessary time, guidance and level of rigour is provided for

	assessments. Principal to track progress on Scholar-Pack and Abacus.
Curriculum Preparations for the changes to Relationship & Sex Education that come into effect in September 2020.	Although these have been delayed nationally until summer term 2021 the school will endeavour to introduce Relationship & Sex Education from September 2020.

Safeguarding Issues

Possible Challenges	Solutions to reduce RISK
School staff are not aware of safeguarding incidents that occurred during the lockdown or home schooling	DSLs to contact keyworkers of pupils to check if there have been any developments during lockdown and home schooling to ensure that school information is up-to-date – safeguarding leads at LAs to send DSLs information in relation to new referrals as a matter of urgency
Pupils may have suffered forms of abuse during lockdown and they have not had the opportunity to disclose these to anyone. Discussion points: What was good and what was not? How did you feel? Regular sharing/circle times within each class.	Ensure that there are opportunities for whole class PSHE lessons/circle times/discussions, groups activities and one-to-one discussions (if required) for pupils to share feelings/ anxieties/thoughts in a safe manner (this will be of benefit to all pupils) – there may be a spike in disclosures when pupils return

Pupils with SEND/ medical needs

Possible Challenges	Solutions to reduce RISK
Pupils with under-lying health conditions are at a higher level of risk	For pupils with serious under-lying health conditions, parents/carers MUST seek medical guidance, which may recommend that they stay at home. Extra vigilance in relation to social distancing for pupils with asthma and other related conditions (safety measures may vary from pupil to pupil).
Staff with under-lying health conditions and are at a higher level of risk	Seek medical guidance that may recommend that the staff member remains at home in self-isolation.
Some pupils with SEND: - may have no	Risk assessments to be updated to reflect the

awareness of space - may require intimate care.	additional measures (this may include the use of PPE) with specific reference to staffing requirements.
Work towards individual SEND targets	Timely assessment of pupils linked to their specific targets on return to school – short, sharp interventions planned throughout the day and week to make up for lost learning and accelerate progress towards individual targets
Medicines in school may become out-of-date	An appointed member of staff (ES) to check all medications and inform parents/necessary bodies if they need to be replaced. Include asthma.

Emotional and Behaviour Considerations

EY children may struggle with the return to routine and full-time education (almost like a second September start)	Liaise with parents prior to the start date so that parents can prepare the children maybe walk them to school and back home again – practise putting their uniform on – structure the day at home to begin to match the day at school . Encourage children to look forward to seeing their friends and teachers again. Explain to children and families what will happen when they return to school – the familiar and the new routines. Have projects to look forward to such as forest school and pond dipping.
New entrants may be anxious about coming into school without their parents	A family taster morning for new entrants was provided in the summer holiday – excellent uptake 10/11 families attending. The necessity to drop children at the main gate, with a member of staff, explained to parents – Early Years staff based in the playground to support. Maintaining regular contact with new families through e mail, texts and distanced chats at the gate.
Some pupils will not have had any social contact with anyone out of their immediate family.	Plan some social ‘catching up’ time for pupils and their friends that observe social distancing rules.
Some parents may be reluctant to send their children back to school because of the risk of infection and bringing the virus back	Explain to parents the school strategies that are being followed. Plenty of teacher and TA support will be available when children

into the family home	return to school.
----------------------	-------------------

Hygiene/cleanliness

Maintaining regular levels of hand washing/hygiene	Pupils to apply anti-bacterial/coronavirus hand sanitizer as they enter the building at the start of the day and exit the building at the end of the day. There will be regular hand washing and sanitizing times timetabled into daily routines. There are adequate supplies of sanitizer hand gel and soap in classrooms. Also a designated bins in every classroom to dispose of tissues – emptied daily.
When pupils sneeze or cough they will spread germs/bacteria, especially younger pupils/children	As we do already, educate children and pupils about the need to cough/sneeze into a tissue or their elbow – dispose of tissue in a specified bin and wash hands for at least 20 seconds
Keeping the school clean to a higher level of cleanliness	Cleaners to act upon guidance normally linked to ‘deep cleans’ as part of their daily procedures - focus on door handles, all surfaces, toilet areas. Regular cleaning of IT equipment, especially keyboards, with alcohol wipes after use. Disinfectant Dettol (All in One) spray used in toilets at breaks.
Maintaining cleanliness of toys and shared equipment	Children to have their own individual trays of essential classroom equipment such as pencils, crayons, glue sticks and scissors. Shared toys and outdoor equipment will be regularly soaked in a bath of disinfectant.
Cleaning materials.	Leaders to identify of any shortages in advance of fully re-opening in September 2020. A back up cleaner has been identified.
A medical kit containing thermometer gun, oxygen meters, individual face shield, pairs of gloves, computer wipes, face mask, soap and sanitizer are issued to members of staff (White PPE tray). This will be placed prominently in all classrooms.	

Possible COVID-19 cases

Pupil begins to show symptoms when in school/college (cough and/or temperature developing. Check pupil temperature (37.8°C+). Blood oxygen level less than 92% hypoxia (low oxygen). 96% + normal.	Pupil isolated and sent home as soon as possible - parents of classmates informed so they can be extra vigilant with their monitoring. Family will be given a home testing kit. If confirmed family will go into isolation and all pupils & staff in the bubble will have to go into 14 days isolation. In our case this will be the whole school.
We have PPE in school and this will be required if pupils develop symptoms and need assistance.	PPE in the medical room in which the pupil will be isolated as parents are contacted.
Member of staff begins to show symptoms when in school (cough and/or temperature developing)	Member of staff isolated and sent home with a home testing kit (return to work if negative)
If a positive case of COVID-19 is confirmed.	The whole school and the teachers will be sent home and there will need to be a 14 days isolation period and a deep clean.
Staffing shortages as a result of staff self-isolating.	This should not occur as the school is one bubble. The introduction of testing for staff who have symptoms (cough and/or temperature) should ensure that only staff with COVID-19 symptoms are isolated. If in quarantine (Test & Trace) because of out of school contacts cover will occur internally.

If tested parents or staff **MUST** inform the Principal immediately of the results of the test. If coronavirus is confirmed, the protection team will be notified. The school will work with the local health protection team to decide what additional action is needed.